



**UDHAV DAS MEHTA (BHAI JI) CENTRAL REGIONAL CENTRE**

**Gram Gora, Bishenkheri,  
Suraj Nagar, Bhopal (MP) - 462044  
Email: - [rdsaibho-mp@gov.in](mailto:rdsaibho-mp@gov.in)  
Tel: 0755-2696930-24, 2696811(fax)**

**LIMITED TENDER ENQUIRY FOR PROCUREMENT OF ALUMINUM  
EXTENSION TOWER LADDER AT SAI, REGIONAL CENTRAL CENTRE,  
GRAM GORA, BISHENKHERI, BHOPAL (M.P) 2015-16**

Sealed Limited Tenders Enquiry are invited by Sports Authority of India, Central Regional Centre, Bhopal from the reputed firm for Procurement of Aluminum Extension Tower Ladder one for SAI CRC Bhopal & One for SAG Dhar, having minimum annual turnover of Rs. 5 lac (Rupees five lac only) for procurement of aluminum extension tower ladder at SAI CENTRAL REGIONAL CENTRE, BHOPAL **2015-16**.

The detailed information, terms and conditions governing the award of above scope of work as contained in the tender documents which may be obtained from the office of Regional Director, SAI CRC, Bhopal **free of cost** on any working day from the date of publication of this notice to **08<sup>th</sup> December, 2015** up to 01:00 P.M. Details are also available SAI New Delhi [www.sportsauthorityofindia.nic.in](http://www.sportsauthorityofindia.nic.in) The bidder should deposit an EMD for Rs.5,000/- (Rupees five thousand only) in form of **Demand Draft** only in favor of Regional Director, SAI CRC Bhopal.

The Limited Tender Enquiry offer in the prescribed tender form along with all relevant documents sealed and completed in all respect must be **submitted latest by 09<sup>th</sup> December, 2015 up to 01.00 PM** in the Tender Box place at office of Regional Director, SAI Central Regional Centre, Gram Gora, Bishenkheri, Bhopal which will be **opened on 09<sup>th</sup> December, 2015 at 03.30 pm** in the presence of the tenderer or their authorized representatives.

Sports Authority of India reserves the right to accept or reject any Limited Tender Enquiry without assigning any reason whatsoever.

**ROQUE DIAS  
REGIONAL DIRECTOR (CC)**

**SPORTS AUTHORITY OF INDIA**

BHOPAL (M.P)

**INVITES**

**LIMITED  
TENDER**

**FOR**

**PROCUREMENT OF  
ALUMINUM EXTENSION  
TOWER LADDER**

*AT*

**SPORTS AUTHORITY OF INDIA**

**UDHAV DAS MEHTA (BHAJI) CENTRAL REGIONAL CENTRE, BHOPAL (M.P)**

**Tel: 0755-2696930-24, 2696811(fax)**



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**LIMITED TENDER ENQUIRY FOR PROCUREMENT OF ALUMINUM  
EXTENSION TOWER LADDER AT CENTRE, SAI, REGIONAL CENTRAL  
CENTRE, GRAM GORA, BISHENKHERI, BHOPAL (M.P) 2015-16**

TENDER FORM NO. ....

LADDER/2015-16

**TECHNICAL BID FORM**

**Last date of receipt of Tenders  
Date & time for opening**

**09<sup>th</sup> December, 2015 up to 01:00 PM  
09<sup>th</sup> December, 2015 at 03:30 pm**

**SAI Central Regional Centre, Gram Gora, Bishenkheri, Bhopal.**

The following details/documents/certificates issued by the concerned Authorities in respect of the bidder are required to be submitted:

1. Name of the Firm .....
2. Full Postal Address with Tel. No., Fax No. & E-mail Id .....
3. Director/Proprietors, Chief Executive of the firm should also be enclosed with proof of ownership. ....
4. Attach copy of Registration of Firm .....
5. Attach copy of PAN Number of Firm/Proprietor/TAN No. ....
6. Attached copies of ITR last three preceding years (i.e 2012-13, 2013-14 and 2014-15) .....
7. Copy of Profit & Loss account last three years to be attached i.e. 2012-13, 2013-14 & 2014-15 (2011-12 in case for the year 2014-15 is not yet finalized) .....
8. Certificate of Registration from ISO, OHSAS & DGQA is to be attached .....
9. Catalog of ladder for which rate is quoted is to be attached. ....
10. Attach RTGS/NEFT details as per **Annexure-IV** with enclose crossed cancelled cheque .....

**Authorized Signature  
Name & Address of the firm with seal**

## **GENERAL TERMS AND CONDITONS**

1. The word "LIMITED TENDER ENQUIRY" for Procurement of Aluminum Extension Tower Ladder one for SAI CRC Bhopal & one for SAI SAG Dhar should be super scribed on the top left corner of envelope bearing the name and address of the tendered. The sealed Tenders Enquiry should accompany the following:-

- A. **Should content EMD details as per Annexure-I (Envelop-A).**
- B. Tender documents duly signed by tenderer having name of tendered/along with technical details as **Annexure II & II-B (Envelop-B).**

**All document required must be sealed signed by Tenderer.**

- C. Financial bids- Rate quoted for each item/brand as per Performa at **Annexure - III (Envelope - C).**
2. The rate/commercial/Technical offer of the firm will remain valid for one year from the date of acceptance/termination of the contract as the case may be.
  3. The Limited Tender Enquiry shall be submitted in three separately sealed envelopes addressed to the REGIONAL DIRECTOR SPORTS AUTHORITY OF INDIA, CENTRAL CENTRE, GRAM GORA BISAN KHEDI POST SURAJ NAGAR , BHOPAL as under :-

**Envelope A: Should content EMD Draft of Rs.5,000/- along with the details.**

**Envelope B:** This envelope shall contain the documents of the Limited Tender Enquiry documents and information pertaining to the equipment items along with the Limited Tender Enquiry documents duly signed on each page by the tendered or his authorized signatory. **Detailed catalog with specification must be submitted along with technical bids.**

**Envelope C:** Envelope "C" shall contain the Financial Bid Documents.

4. The envelopes containing the quotations/ tenders should be sealed and be super scribed," as LIMITED TENDER ENQUIRY FOR PROCUREMENT OF ALUMINUM EXTENSION TOWER LADDER AT SAI CRC BHOPAL. The sealed Envelopes should be deposited in the Tender box placed in the office of Regional Director, SAI Central Centre, Gram Gora, Bishenkheri, Bhopal up to 01:00 pm on 09<sup>th</sup> December, 2015.
5. Envelope 'A' submitted by the Tendered will be opened on the same day at 03:30 pm, i.e 09<sup>th</sup> December, 2015.
6. Envelope 'C' (i.e. Financial Bid) of only those tendered will be opened, whose Technical bids are accepted and drawing specification are recommended by the tender technical committee. Date and Time for opening of Envelop 'C' (Financial Bid) will be communicated to those whose technical bids are found eligible and sample are recommended the technical committee.
7. The tendered should sign each page of the Limited Tender Enquiry as token of accepting the terms and condition mentioned there in.

**Authorized Signature  
Name & Address of the firm with seal**

8. Late/Vague/ conditional /incomplete/not conforming to the laid down procedure, bids in any respect will be rejected.
9. Offers sent by telex/fax/telegram will not be accepted.
10. In case of differences arising in the terms and conditions of the Limited Tender Enquiry document with the firm (s) the decision of Regional Director, SAI, Bhopal shall prevail.
11. After approval of the tender once set of drawing with technical specification will be retained by the SAI Central Centre, Bhopal without any cost.
12. The Material and the job order indented for shall be supplied/completed in full quantity and quality items indent for within stipulated time. In case of delay in poor quality of any other complaint, SAI reserves the right to adjust extra liabilities from the Earnest Money/Security Money, disapprove a brand/all brands or may take any further action as deemed fit.

***Material should be as per specification of tender documents approved by the competent Authority.***

13. The Limited Tender Enquiry documents are not transferable under any circumstances.
14. The issuing of Limited Tender Enquiry documents shall not constitute that the tendered gets automatically qualified.
15. If even after approval, information/ facts submitted by a tendered are found misleading/incorrect/false etc., SAI reserves right to disapprove an item (s) for the current/ future rate contract or may impose penalties as deemed fit. Non compliance of any of the terms of Limited Tender Enquiry and future instructions by Regional Director, SAI Central Regional Centre, will also warrant above penalties.
16. The tendered are to submit an undertaking to the effect that the Goods Supplier are as per specification at **Annexure II-B** of this tender, and any discrepancy found later on, the whole amount will be recoverable from the Security Money deposited.
18. The material use for the presence scope of work should be as per approved specification and standard of technical details approved by the tender committee.
19. These are only proposed draft terms and conditions and can be modified, changed or added to at the time of finally concluding and signing the agreement.
20. Tenderer is required to quote for only one of its best and economical brand of an item.
21. The successful tendered will give an Affidavit certifying that the quality of goods quoted in the Limited Tender Enquiry are correct and the concern party is liable to pay damage out of the Security in case of any defect. Regional Director CC may impose penalty as deemed fit and will have right to make recovery from Security or to make deduction from the bill.
22. The EMD of all unsuccessful tendered will be returned within a week after execution of the Limited Tender Enquiry and the EMD of the successful tendered will be retained has Security for the said supply.

**Authorized Signature  
Name & Address of the firm with seal**

23. The detail of documents required for eligibility is given in **Annexure – II**.
24. Limited Tender Enquiry received without the above documents will summarily be rejected.
25. In case of delay in supply by the stipulated date, Regional Director, SAI Central Centre, Bhopal reserves the right of imposing penalty as deemed fit.
26. Taxes as applicable should be included along with rate of the Article as the rate mentioned in the financial bid no other charges will be paid extra.
27. Payment will be released after satisfactory supply of goods for which supply order has been issued.
28. The successful bidder will have to give an undertaking of guarantee of the supply goods by them for **minimum of two years** any defect is notice during the guarantee period the agency should a rectify the defect notify by the authority.
29. Regional Director, SAI Central Regional Centre, Bhopal reserves the right to reject any tender in whole or in part thereof without assigning any reason. If 5% or more of any item of any one or more lots of supply, is found to be defective in material size quality or any other defect of specification or manufacturing defect, then a penalty of 10% of the total price of the lot in addition to refund for returned/ rejected goods, will become payable to SAI.
30. In the event of any dispute or differences arising between the parties with regard to the terms and conditions of the agreement/contract and or with regard to the breach or interpretation thereof including all rights and liabilities there under on any matter what so ever touching upon the terms and conditions of the agreement/contract whether in course or on or after its termination the parties agreed to settle the same at the first instance by mutual discussions/conciliation which would be conducted by the Regional Director, SAI Central Regional Centre at Bhopal.
31. In the event the said mutual discussions/conciliation fail, the aggrieved party shall initiate Arbitration proceedings for resolution of differences / disputes etc., mentioned above by appointing a sole Arbitrator, who shall be the Director General of SAI in which event the said proceeding shall be conducted in accordance with the Provisions of the Arbitration and Conciliation Act 1996.
32. The venue of such arbitration proceedings shall be at Bhopal or as decided by Director General of SAI and the courts in Bhopal alone will have Jurisdiction in respect of all proceedings connected there with.
33. **Sales tax and other charges will be on actual basis and should be included in the rate quoted along with the financial bid.**
34. The rates of successful tendered will be valid for one year from the date of finalization of sample and rates, no increase on any account will be considered.
35. ***IN A TENDER, EITHER THE INDIAN AGENT ON BEHALF OF THE PRINCIPAL /OEM OR PRINCIPAL/OEM ITSELF CAN BID BUT BOTH CANNOT BID SIMULTANEOUSLY FOR THE SAME ITEM/PRODUCT IN THE SAME TENDER.***
36. ***IF AN AGENT SUBMITS BID ON BEHALF OF THE PRINCIPAL/OEM, THE SAME AGENT SHALL NOT SUBMIT A BID ON BEHALF OF ANOTHER PRINCIPAL/OEM IN THE SAME TENDER FOR THE SAME ITEM/ PRODUCT.***

I have read and understood all the terms & conditions of the Limited Tender Enquiry and hereby undertake to abide by same.

**Authorized Signature  
Name & Address of the firm with seal**

**DETAILS OF SPECIFICATION FOR LADDER**

<b>Sr. no.</b>	<b>Description &amp; Technical Specification</b>
1.	Close height 20 feet, Extended height 36 feet & Working height 30/39 feet
2.	<b>Sides-</b> Aluminum "C" section 66.06X31.7 mm <b>Steps-</b> Aluminum 25 mm diameter round corrugated <b>Cross-</b> In Aluminum ladder will be MS (Scissor cross type)
3.	<b>Platform-</b> 600 mm X 600 mm in size will be 3 feet height from below to top <b>Trolley -</b> Size-1500X1500 mm, Made of MS Channel 6 X 5 feet & angle 40X5 mm
4.	Two fold ladder with one number of hand operated winch gear system for extending and lowering the ladder. The rope should be 8 mm double steel wire rope
5.	Aluminum Tower Ladder made out of AL "C" section and steps with AL platform tool tray on the top fitted with wire rope, winch machine mounted on heavy duty MS trolley with 2 fix and two revolving wings with pushing handle.

**SPECIFICATIONS AND ALLIED TECHNICAL DETAILS**

ALL THE SUPPLY ITEMS AS PER DETAIL MENTIONED AT ANNEXURE-II-B FOR WHICH TENDER HAS FLOATED AND FOR WHICH RATES HAVE BEEN QUOTED IN THIS LIMITED TENDER BY THE REPUTED FIRM. THE SPECIFICATION AND STANDARD MUST HAVE BEEN APPROVED BY OHSAS & DGQA.

**Authorized Signature  
Name & Address of the firm with seal**

**FORMAT FOR SUBMISSION OF THE TENDER ON LETTER HEAD OF THE FIRM**

To  
The Regional Director,  
Sports Authority of India,  
Central Regional Centre,  
Gram Gora, Bhopal

SUB: EARNEST MONEY DEPOSIT OF TENDER FOR PROCUREMENT OF ALUMINUM  
EXTENSION TOWER LADDER ONE FOR SAI CRC BHOPAL & ONE FOR SAI SAG DHAR.

***(TO BE SUBMITTED IN ENVELOPE "A")***

In response to the tender published in the ..... on ....., I  
had received Tender No. .... from your office.

I am sending herewith demand draft no. .... dated..... of Rs.5,000/-  
(Rupees five thousand only) drawn on ..... Bank in favour of Regional Director  
(CC) Sports Authority of India, payable at Bhopal on account of Earnest Money.

In response to tender floated on website [www.sportsauthorityofindia.nic.in](http://www.sportsauthorityofindia.nic.in) have  
downloaded the tender document and depositing herewith separate Demand Draft of Rs.5,000/-  
(Rupees five thousand only ) in favour of Regional Director SAI, Bhopal on account of **EMD.**

**AUTHORISED SIGNATORY  
(NAME IN BLOCK LETTERS)  
SEAL OF THE TENDERER**

Date : .....

Encl. As above

**FORMAT FOR SUBMISSION OF THE TENDER ON LETTER HEAD OF THE FIRM**

To  
The Regional Director  
Sports Authority of India,  
Central Regional Centre,  
Gram Gora, Bhopal

Sub.: **LIMITED TENDER ENQUIRY FOR PROCUREMENT OF ALUMINUM EXTENSION  
TOWER LADDER AT SAI, REGIONAL CENTRAL CENTRE, GRAM GORA, BHOPAL  
(M.P) 2015-16**

In response to the Tender Notice published in the.....on ....., I had received Tender No..... From your office. I had downloaded tender from website [www.sportsauthorityofindia.nic.in](http://www.sportsauthorityofindia.nic.in) and have deposited E.M.D.

I am sending herewith my tender documents as under:-

- a) **TECHNICAL BID:** The tender documents duly signed on each page and all other documents to be submitted along with the tender **(Envelope "B")\*\***
- b) **FINANCIAL BID:** The financial bid for the job of Catering Services **(Envelope "C")**.

\*\*The following details and supporting documents accordingly are available in **Envelope "B"** for evaluating eligibility etc.

1. Name of the Firm
2. Full Postal Address with Tel. No., Fax No. & E-mail Id
3. Director/Proprietors, Chief Executive of the firm should also be enclosed with proof of ownership.
4. Attach copy of Registration of Firm
5. Attach copy of PAN Number of Firm/Proprietor/TAN No.
6. Attached copies of ITR last three preceding years (i.e 2012-13, 2013-14 and 2014-15)
7. Copy of Profit & Loss account last three years to be attached i.e. 2012-13, 2013-14 & 2014-15 (2011-12 in case for the year 2014-15 is not yet finalized)
8. Certificate of Registration from ISO, OHSAS & DGQA is to be attached
9. Catalog of ladder for which rate is quoted is to be attach.
10. Attach RTGS/NEFT details as per **Annexure-IV** with enclose crossed cancelled cheque

That I/we will be responsible for all the contractual obligations including uninterrupted satisfactory service, quality and quantity etc.

This is certify that I/we have studied site, read and understood all clauses of the tender in case of award of contract I/we undertake to abide by all terms and conditions mentioned in and draft agreement to be given by SAI.

Date.....

**AUTHORISED SIGNATORY  
(NAME IN BLOCK LETTERS)  
(SEAL OF THE TENDERER)**

Encl. As above

**FORMAT OF FINANCIAL BID FOR SUBMISSION OF THE TENDER ON LETTER HEAD OF THE AGENCY**

**Financial Bids Documents for Procurement of Aluminum Extension Tower Ladder one for SAI CRC Bhopal & one for SAI SAG Dhar for the year 2015-16**

***(TO BE SUBMITTED IN ENVELOPE "C")***

<b>Sr. No.</b>	<b>Name of the Articles &amp; Brand</b>	<b>Price of each unit</b>	<b>Taxes as applicable</b>	<b>Total Amount (in figure)</b>
1.				

**Note: Rate should inclusive of all other charges including freight charges.**

**\*Amount quoted inclusive of tax in words .....**

This is certify that I/we have studied site, read and understood all clauses of the tender in case of award of contract I/we undertake to abide by all terms and conditions mentioned in the same.

Dated .....

(Signature of the Tenderer)

Address :.....

.....

Tel. No. ....

Fax No. ....

(Seal of the Tenderer)

**LIMITED TENDER ENQUIRY FOR PROCUREMENT OF ALUMINUM  
EXTENSION TOWER LADDER AT SAI, REGIONAL CENTRAL CENTRE,  
GRAM GORA, BISHENKHERI, BHOPAL (M.P) 2015-16**

**FORMAT FOR RTGS/ NEFT PAYMENT DETAILS FOR LIMITED TENDER ENQUIRY OF  
LETTER HEAD OF THE FIRM**

To,  
Regional Director,  
Sports Authority of India,  
Central Centre,  
Gram Gora Bishenkheri  
Post Suraj Nagar  
Bhopal.

**Sub: RTGS/NEFT PAYMENTS**

We refer to the RTGS/NEFT being set up by SAI. For remittance of our payments using RBI's RTGS/NEFT scheme, our payments may be made through the above scheme to our under noted account.

**RTGS/NEFT DETAILS FORM**

1.	Firm name as per Account	.....
2.	Firm Account No.	.....
3.	Type of Account	.....
4.	Bank name	.....
5.	Branch Address	..... .....
6.	Branch Telephone / Fax no	.....
7.	Bank Code No.	.....
8.	IFSC Code	.....
9.	NEFT Code	.....

**AUTHORUSED SIGNATORY  
(NAME IN BLOCK LETTERS)  
SEAL OF THE TENDERER**

**Enclosed a copy of Crossed Cancelled Cheque**